

**STANDARD FEMA DISASTER HARDSHIP WITHDRAWAL
SPONSOR APPROVED**

Social Security Number -- **Plan Number:** _____

Plan Name: _____

Please use this form to obtain a FEMA Disaster Hardship Withdrawal that is available to the extent permitted by the Plan if you meet the eligibility requirements.

Participant: Complete and send this form to your Plan Sponsor.

Plan Sponsors: Return this form to Fidelity through a Plan Sponsor Webstation Service Request, mail to Fidelity Investments, P.O. Box 770003, Cincinnati, OH 45277-0065 or overnight delivery to Fidelity Investments, Mailzone KC1F, 100 Crosby Parkway, Covington, KY 41015.

Participant Information

Participant Name: _____
Last First Middle Initial

FEMA Disaster Hardship Withdrawal Amount (Plan rules apply, and the number of hardships may be limited)

Loss Related FEMA Event and Date _____

Description and Amount of FEMA Event related expense and / or loss of income _____

Amount Requested: Specific dollar amount \$ _____

The taxable portion of your distribution will be subject to Federal and state, if applicable, income tax. In addition, that amount will be subject to a 10% early withdrawal penalty if you are under the age of 59½ unless you meet one of the statutory exceptions.

Please note that if the maximum available at the time of distribution is less than the amount requested, the maximum available amount will be distributed.

Delivery (select one)

Timing: Your FEMA Disaster Hardship Withdrawal request will be processed by Fidelity as soon as it is received in good order with all required information, including your spouse's consent, if required.

- Electronic Funds Transfer** Bank account transfer information must be on file. To set-up or confirm your electronic funds transfer information go to NetBenefits.com.
- Regular mail** A check will be mailed to your address of record at the time of processing. To change your mailing address, please contact Fidelity.
- Overnight Mail** (\$25 fee will apply).
Phone number is required for overnight mail delivery. _____-_____-_____

Participant Certifications and Signature

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| <ul style="list-style-type: none">• Certify that the amount requested is necessary to cover expenses and losses (including loss of income) on account of a FEMA-declared disaster.• Certify that your principal residence or principal place of employment at the time of the disaster was located in an area designated by FEMA for individual assistance with respect to the disaster. | <ul style="list-style-type: none">• Represent that you have obtained all other currently available distributions (including distributions of ESOP dividends under Internal Revenue Code section 404(k), but not hardship distributions) and nontaxable loans (if required by the Plan) under this Plan and all other plans of deferred compensation, whether qualified or nonqualified, maintained by the employer; and that you have insufficient cash or other liquid assets reasonably available to satisfy your financial need. | <ul style="list-style-type: none">• Certify that this withdrawal is being taken for you.• Authorize Fidelity to act on all instructions given on this form.• Certify that all information you have provided, is true, authentic and correct to the best of your knowledge, that you have not previously requested and received a hardship withdrawal for the expense(s) and/or losses submitted as part of this request, and that you have satisfied all the requirements for a hardship withdrawal under the terms of your Plan. |
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PARTICIPANT _____

DATE _____

Plan Sponsor Approval

By signing below, you:

- Approve the FEMA Disaster Hardship Withdrawal.
- Acknowledge that the FEMA Disaster Hardship Withdrawal, as requested on this form, is permitted by the Plan.
- You do not have actual knowledge that is contrary to the above participant certification.
- Certify that you are authorized to sign on behalf of the plan sponsor and that Fidelity has a record of your authorization.

Authorized Signature: _____

Print name of authorized individual signing above: _____

Date: _____

IMPORTANT NOTICE: FIDELITY INVESTMENTS CANNOT PROCESS YOUR FEMA DISASTER HARDSHIP WITHDRAWAL REQUEST IF ANY OF THE REQUIRED INFORMATION IS INCOMPLETE OR ANY REQUIRED SIGNATURES ARE MISSING.